



HARVARD SEWER COMMISSION

MINUTES

Wednesday, June 26, 2013
Town Hall Meeting Room

Cindy Russo, Chair *Kyle Hedrick* *Rick Maiore*

Present

Commissioners: Cindy Russo; Kyle Hedrick; Rick Maiore
Others: Tim Bragan, Town Administrator; Paige O'Brien

The meeting was called to order at 9:05 a.m.

Approval of Minutes from June 12, 2013

Ms. Russo moved to approve the minutes as presented, Mr. Hedrick seconds. Vote aye, unanimous.

Public Comment

- No public comment.

Town Administrator's Report and Update

- Bromfield House, 39 Mass. Ave., and Town Hall, 13 Ayer Rd., are connected; The "Old Library", 7 Fairbank Street, will be connected today.
- A company is coming next week to gauge where and how deep the Hildreth House ledges are. Engineers state that installers can go as shallow as 3 feet and insulate the pipe.

Review Pending Applications for Connection Permits

- 16 Still River Road; Sweeney; Mr. Maiore made a motion to approve, Mr. Hedrick seconds; vote, aye, unanimous.
- 7 Oak Hill Road; Phillips; the sketch is confusing as it exceeds the two 45-degree arc limit. The plan needs to be re-worked to show how drain layer will install with limited flexible pipe; Mr. Bragan will have a discussion with the drain layer and the application will be reviewed at the next meeting.

Review Pending Applications for Drain Layer's Licenses

- No applications to approve.

HSC/BHO Joint Letter to Properties Required to Connect

The Commission decided that the letter should be sent only from BOH and if there is no response, then they can step in and communicate accordingly.

Financial Review

- Reports were given to Mr. Bragan; he will review and discuss at next meeting

Issues Relating to Connection

- Properties in failure required to connect: 7 Mass Ave; 5 Pond Road; Ms. Russo will draft letter to the property owners requesting their appearance at a regularly scheduled Commission meeting.

Water Commission

- Mr. Bragan gave a verbal notification to Parks and Rec stating that they will be responsible for attaching a meter at their proposed irrigation system on the HES softball field and will also be held financially accountable for the water used.
- Water bill payment negligence - Mr. Bragan prepare a list of delinquent properties to the Commission

Mr. Maiore motioned to adjourn at 9:45 a.m.; Mr. Hedrick seconded; vote aye, unanimous.

The next scheduled Commission meeting is Wednesday, July 10, 2013
9 a.m. in the town hall meeting room.

Respectfully submitted by Paige O'Brien